UNIVERSITY INFORMATION RESOURCES CENTER **GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY** SECTOR 16-C, DWARKA, NEW DELHI –110 078
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**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**

**IPU**

GGSIPU/UIRC/2025/Book-Bank

Dated: 08.07.2025

## Book Bank Circular

All Students of USS in their Even Semesters (i.e 3, 5, 7...) are advised to borrow books from the Book Bank as per below mentioned schedule. Students are advised to clear their previous semester loan of books and General Collection books before coming for new books:

| S. No. | Date | Program (3, 5, 7... Semesters) | Time |
|---|---|---|---|
| 1. | 19/08/2025 | B. Tech (IT, CS, EC) & MCA | 10.00 AM- 02.00 PM |
| 2. | 19/08/2025 | M. Tech (IT, EC, CS & Robotics) | 02.30 PM- 04.30 PM |
| 3. | 20/08/2025 | MBA All Programs | 10.00 AM- 02.00 PM |
| 4. | 20/08/2025 | B. Tech & M. Tech (BT, CT/CE, BCE) | 02.30 PM- 04.30 PM |
| 5. | 21/08/2025 | M. A English & MA Economics | 10.00 AM- 02.00 PM |
| 6. | 21/08/2025 | M. ED, M Sc. (EM, NRM, MBC), M. Tech. (BAS) | 02.30 PM- 04.30 PM |
| 7. | 22/08/2025 | CEDM, CEPS, All Programs | 10.00 AM- 02.00 PM |
| 8. | 23/08/2025 | Week End All Program | 10.00 PM- 03.30 PM |

### Guidelines for Book-Bank Facility (For Bonafide Students of the University)

3. **Identity Verification:**
   Students must carry their Identity Card/Library Membership Card to access the Book-Bank facility.
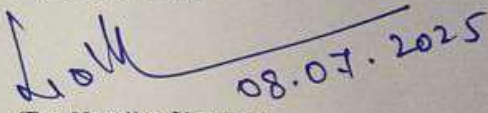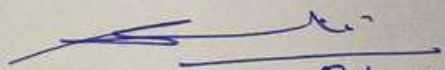
4. **Borrowing Entitlement:**
   o Eligible students can borrow up to five (05) books for the entire semester, to be returned by the **end-term examination.**
   o Books can be borrowed from the designated Book-Bank collection of their respective schools, including BB/BT, BB/CT, BB/EM, BB/EDU, BB/HSS, BB/IT, BB/SMS, and BB/BAS.
   o This facility is available to all **B. Tech. student**

3. **Accessing Books from Other Schools' Book-Banks:**
   o Students needing books from other schools' Book-Banks must wait until the scheduled borrowing period ends.
   o Requests for such books will be accepted 15 days after the completion of the Book-Bank schedule.

Your cooperation is appreciated to ensure a smooth process for all.

08.07.2025

**(Dr. Neetika Sharma)**
**Dy. Librarian**

In -Charge UIRC 8/7/25

Copy to

1. Chairperson, Library Committee
2. Dean, University School of Basic and Applied Science

3. Dean, University School of Bio Technology
4. Dean, University School of Chemical Technology
5. Dean, University School of Education
6. Dean, University School of Environment Management
7. Dean, University School of Humanities & Social Sci
8. Dean, University School of Information & Comm. Technology
9. Dean, University School of Management Studies
10. Director, Centre of Excellence Disaster Management
11. Director, Centre of Excellence in Pharmaceutical Management
12. AR To Hon'ble VC for kind information to Hon'ble VC
13. AR to Registrar for kind information to Registrar
14. In-Charge, UITS Cell with request to upload on websites
15. Librarian's office